

# **BY-LAWS OF THE WILLIAMSBURG BRITISH AND IMPORT CAR CLUB**

## **ARTICLE I NAME, PURPOSE, AND POLICY**

### **Section 1. Name and Location:**

The name of the club shall be Williamsburg British and Import Car Club located in Williamsburg, Virginia, hereinafter referred to as WBICC. The principal address of the WBICC is PO Box 5062, Williamsburg, VA 231888.

### **Section 2. Purpose:**

The purpose of the WBICC is to provide an opportunity for British and Import car owners and enthusiasts to gather, socialize, and promote their interest in the British and Import cars as a respectable hobby. They will share knowledge and experiences with procuring, maintaining, restoring, driving and generally enjoying British and Import cars of all years. The WBICC will promote activities and events, which give the opportunity to promote public awareness, stimulate pride in ownership, and encourage the communication, education, and camaraderie between fellow enthusiasts.

### **Section 3. Logo:**

The logo, as seen below, shall be a stylized wheel knockoff with the lettering "Williamsburg British and Import Car Club" in the circle and a waving British flag in the center.



### **Section 4. Policy:**

- A. The WBICC shall be 'NOT FOR PROFIT' and shall be allowed a reasonable amount in its treasury for operating expenses and other club activities. The WBICC reserves the right to have and acquire sponsors for support of all its events and activities.
- B. Club Officers, Committee Members and Members doing other Club duties are on a VOLUNTARY basis and are not monetarily compensated for by the Club.
- C. The by-laws will be periodically reviewed and updated by Club Officers and will be available to the entire club membership at any time. Any changes to the by-laws will be approved by vote of the membership.

## **ARTICLE II MEMBERSHIP**

### **Section 1. Membership:**

- A. Membership can be a Family Group or an Individual.**
- B. Each Membership will have one vote in all matters requiring votes.**
- B. Initial memberships must be accompanied with a completed membership application form. A printed application form is available to download from the club website or received from the Membership Chairman. Membership application can be completed electronically on the club website.**
- D. The Officers of the WBICC will deal with any member whose behavior has become disruptive or whose conduct is deemed inappropriate (illegal, morally offensive, etc.) to club membership as determined by Club Officers, and membership may be terminated (see Article III - Club Rules).**

### **Section 2. Dues:**

- A. Annual membership dues are due July 1<sup>st</sup> of each year. The Membership dues are set by the Club Officers who will inform the membership prior to July. Any member whose dues are three months delinquent will be automatically suspended until dues are brought up to date. New members who join in the fourth quarter of the fiscal year will have their dues credited for the following year.**
- C. Past Presidents will be honored with a "Members for Life" membership and are not required to pay annual dues.**

## **ARTICLE III CLUB RULES**

### **Section 1. Members Conduct:**

- A. Members will conduct themselves in a reasonable and orderly manner at any meeting, activity, or event representing the WBICC or while conducting Club business.**
- B. Members will comply with all Motor Vehicle laws and/or ordinances when participating in or attending any Club activity, event, or gathering. In cases of private property where motor vehicle laws do not apply, members shall operate their vehicles in a controlled and acceptable manner as warranted by crowd and conditions or dictated by persons having responsibility for said property.**
- C. Members will respect other club members, their families, vehicles and all participants including non-members at WBICC activities.**

**Section 2. Monies received:**

All monies received by the WBICC for Club Participation, etc. at any event shall be deposited in the WBICC account in a licensed commercial bank known to the membership in an account that may or may not accrue interest.

**Section 3. Violations:**

Violation of the above rules may result in a verbal or written warning, or termination of membership. Once membership has been revoked, that person will not be eligible to ever rejoin the Williamsburg British and Import Club. The level of punishment is to be determined by the current Club Officers with consideration being given to severity of infraction and number of prior offenses. Punishment may be appealed in writing by the member within ten (10) calendar days of notice of termination. Appeals will be reviewed and considered by all Club Officers. Decision of appeal, if exercised, is final.

**ARTICLE IV  
MEETINGS**

**Section 1. Location:**

Meetings shall be held on the 4th Wednesday of each month as deemed necessary at a hosting facility that has been selected by the Club President. A change of the date of the monthly meeting could be implemented by the President or by Membership vote.

**Section 2. Club Officers Duties:**

The Club President or his/her designate shall preside over all WBICC meetings. Club Officers present at each meeting shall maintain order at the meetings and ensure that meeting minutes are taken.

**ARTICLE V  
CLUB CONTROL**

**Section 1. Power Vested in the Club:**

The control of the club shall be vested in its members.

**Section 2. Voting:**

Any eligible member may make a motion, and then it must be seconded by another member before it can be opened for general discussion by the members present. A "Call The Question" motion or no additional discussion would present the motion for a vote. A majority vote of eligible members attending the meeting will be necessary for a motion to pass.

**ARTICLE VI**  
**FILLING POSITIONS OF OFFICERS AND NON-ELECTED OFFICERS**

Overview of selection and general responsibilities of the elected and non-elected officers. The officers and their specific duties are described in Article VII— Duties.

**Section 1. Elections:**

Elections will be held annually at the Club's September meeting. Each position will be held for a two-year term. To assist with continuity for the club, officer elections will be rotated with the President and Secretary to be elected in the first designated year and the Vice President and Treasurer elected in the second year starting with the President and Secretary in 2025. The new officers will assume their positions immediately. The out-going officers will turn over all club materials to the respective new officer.

**Section 2. Eligibility. Limits, and Loss:**

- A. Eligibility will be limited to members whose dues are current prior to elections.
- B. Officers may hold the same office for more than one term.
- D. In the event of the loss of an Officer who cannot fulfill an entire term, the officers will appoint a replacement from the existing membership to fill that position until the next election term and will bring that appointment before the Club Membership for approval.

**Section 3. Decisions:**

Officers will meet throughout the year as needed to discuss club business, events, etc. For any officer decision, including but not limited to, event scheduling, disputes, etc., the majority vote of the officers will stand as the final decision.

**Section 4. Appointment of Non-Elected Officers:**

Non-elected officer positions will be filled by members selected by the President and approved by the membership for the time period they are willing to maintain that position. Their commitment to continue another year will be announced at the September meeting.

**ARTICLE VII**  
**OFFICER DUTIES AND RESPONSIBILITY**

**Section 1. President:**

- 1. Oversee and administer the activities of the club.
- 2. Oversee the duties of the other officers.
- 3. Be responsible for all awards, trophies, and presentations as voted on by all club officers.
- 4. Preside over all club functions and maintain order.
- 5. Appoint additional officers/committee members/chairmen as needed.
- 6. Renew our Chapter Club affiliation annually with North American MGB Register.
- 7. Confirm with NAMGBR that at least eight members of WBICC are current members with NAMGBR

## **Section 2. Vice-President:**

1. Assist the President as needed.
2. Preside over meetings and other events should the President be unavailable.
3. Help maintain order at all club functions.
4. Substitute for the Secretary taking meeting minutes should the secretary be absent.

## **Section 3. Secretary:**

1. Help maintain order at all club functions.
2. Handle club correspondence.
3. Help schedule club events.
4. Maintain the club by-laws.
5. Take notes at the monthly meeting for generating the monthly minutes.

## **Section 4. Treasurer:**

1. Maintain club financial records.
2. Help maintain order at club functions.
3. Tally all monies collected at meetings, shows, raffles, such as dues, entry fees, etc. and make bank deposits as necessary.
4. Prepare an annual financial report to include all itemized expenditures and income for the preceding year and the final balance of funds as of June 30th each year. Present a brief summary of total expenditures, income, and ending balance at the July meeting and have a physical copy of the full report available for review upon member request.
5. The Treasurer and one other officer designated by the President shall have the authority to individually sign checks drawn on the Club funds.

## **Section 5. Membership Chairman:**

1. Receive new membership applications from the website or by paper form.
2. Maintain an up-to-date membership roster of new and current, paid-up members. Membership rosters will contain names, contact information, and vehicles owned.
3. Send the updated membership roster to the Secretary for club correspondence.
4. Inform the Secretary to notify members whose dues are delinquent three months and automatically suspend said member after four months until dues are brought up to date.
4. Order and deliver the individual name badges for new members, a maximum of 2 per family.

## **Section 6. Website Coordinator:**

1. Responsible for coordinating content for the club website (<http://www.wmbgbrit.com>)
2. Keep club and car show information, pictures, and articles up to date on the website.
3. Coordinate with the Membership Chair and Treasurer for site links to pay for membership dues.
4. Coordinate with appointed car show chairman for online registration documents and entry fees for the WBICC annual car show.
5. Review Facebook content and other social media platforms to insure any additions or changes are focused on the needs of the club.

## **Section 7. Car Show Chairman:**

1. Suggest a date to the membership for the car show. Execute the date when approved by the Membership.

2. Establish a location for the car show with membership approval.
3. Conduct coordination meetings with key personal to include, but not limited to;
  - a. All WBICC Officers
  - b. Sponsors
  - c. Charity Leadership
  - d. Any interested WBICC Members.
4. Select a Marque vehicle for the show and gain approval from the membership.\
5. Be Point of Contact (POC) for the car show.
6. Coordinate the field layout for the show.
7. Coordinate sponsorship as required.
8. Be responsible for selecting members to conduct the Registration, Judging, and Advertisement duties.
9. Be responsible for development of flyers, posters, awards, trophies, and programs.
10. Record the inventory of all club equipment annually.
11. Be responsible for the execution of the car show including setup, running, and tear down.
12. Obtain a Certificate of Liability Insurance from North American MGB Register
13. Apply for a County or City Special Event Permit, if applicable.

## ARTICLE VIII COMMITTEES

- A. Committees will be formed throughout the year to run various club activities. These committees usually include, but are not limited to, volunteer club members who have an interest in or knowledge of the activity for which that committee was formed.
- B. Committee members will meet as needed to-discuss activity or event issues. As with the officers, a majority vote of the committee shall stand in settling disputes, rescheduling of events, activities during the events, and rules for the events that do not override the Club Membership Rules stated herein. That final decision shall then be presented to the club officers for authorization.
- C. Financial decisions shall not be enacted until voted upon and passed by club officers.
- D. In the event of the loss of a committee member who cannot fulfill their duties, committee members will ask for a volunteer to fill that position.

## ARTICLE IX CLUB PROPERTY

- A. All club equipment, papers, pictures, records, etc. shall remain the property of The Williamsburg British and Import Car Club, and be inventoried annually by the Car Show Chairman.
- B. Requests for a member's information by individuals, organizations, or companies outside of the club must be made directly to a club officer and will not be released without approval of the member involved.

**ARTICLE X  
PERSONAL LIABILITY**

All persons or corporations extending credit to, contracting with, or having any claim against the club or any of the officers in their official capacity for the WBICC shall look only to the funds and property of the club for payment, for any such contract or claim for payment of any debt, damage, judgment or any other money that otherwise becomes due or payable to them from the club, so that neither the members of the club, nor its officers (past, present or future) shall be liable personally thereof.

**ARTICLE XI  
ORGANIZATIONAL LIABILITY**

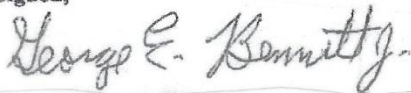
The club shall not be held liable for any loss or damage due to fire, theft, weather, vandalism, or accidents at any function that the club attends or hosts.

**ARTICLE XII  
DISSOLUTION**

The Club may be dissolved by a majority vote of all members voting in person or by proxy. Members will be given at least one month's notice prior to a dissolution vote. If dissolved, all Club physical assets and monetary funds shall be distributed as determined by the Club Officers and approved by the Membership.

These by-laws have been revised by the elected officers and voted on by the membership of the Williamsburg British and Import Car Club on July 23, 2025.

Signed,



**George E. Bennett, Jr.  
President, Williamsburg British and Import Car Club**

**By-laws adopted 2019  
First Revision, February 2023  
Second Revision, July 2025**